

Participation in a German course for registered students

First name, family name:

Date of birth:

Place and country of birth:

Street:

Postal code / town:

e-mail:

Phone:

Admission by:

Binding application for the German Course in:

summer semester 20 ____

winter semester 20 ____ /20 ____

You will find precise details of the individual German courses, such as date of commencement, place, time and courses fees, on the bibis website under German courses / courses for students.

I have read the conditions of participation and the information given on the next page. I enclose a copy of my admission document.

I will pay the courses fees to bibis:

by transfer to
SWIFT-BIC: SPBIDE 3BXXX, IBAN: DE92480501610043001833.

in cash on personal registration.

Place, date: _____

Signature: _____

Hinweise zu den Kursen für Studierende

1. bibis courses for students are conducted in cooperation with Bielefeld University and the University of Applied Sciences Bielefeld / Ostwestfalen Lippe. They prepare participants for TestDaF and telc C1 Hochschule.
2. Participation in a course is possible only if you have been admitted for study at Bielefeld University or at the Universities of Applied Sciences Bielefeld / OWL. In the case of other universities this can be arranged.
3. The German courses are intensive courses comprising 20 hours (45 mins.) of instruction per week, Monday to Friday from 8.30 am to 12.00 noon.
4. The German courses for students are liable to tuition fees. These do not include examination fees and the cost of books. The placement test and extra materials are free of charge.
5. Enrolment does not take effect until you have paid the tuition fees. This is also prerequisite for your registration as a student. Arrangements for paying in instalments can be made in the bibis office.
6. If during your participation in the course you obtain the appropriate test certificate (TestDaF 4 x 4, telc C1 Hochschule or DSH II), it may be possible for you to transfer to the study semester at the university. Exact dates and deadlines for such a transfer are available in the Student Registry Office or in the International Office.
7. Participation fees can be reimbursed in instalments at the end of each month if you pass the test.
8. Student enrolment takes place in the Student Registry Office of Bielefeld University or the University of Applied Sciences in the week before courses commence. You will be notified of the dates beforehand. Please bring with you your admission certificate and your passport plus a copy of the page with your photograph.
9. Your enrolment is subject to your participating regularly in the courses. The courses leaders are obliged to report to the Student Registry if you stop attending or if your attendance becomes irregular, i.e. if you miss more than eight units in a month unexcused.
10. Irregular participation inevitably leads to your being struck off the register, and thus to loss of your student status.
11. Should you be ill or unable to attend the course for some other reason, then please inform your course leader immediately and give him or her a doctor's certificate or a written statement.
12. As a student you must take out health insurance. On the basis of many years' experience we can recommend certain insurance companies. You can find out about these in the bibis office.
13. [The general terms and conditions of bibis apply.](#)
14. If you have any questions at all, please contact the bibis office:
August-Bebel-Str. 135 – 145
33602 Bielefeld
Phone: 0521-928 40-0
e-mail: bibis@bibisnet.de

With your signature on the previous page or on the application for enrolment you confirm that you have read and accepted these conditions of participation.